



# The College of Physicians and Surgeons of Prince Edward Island

14 Paramount Dr.

Charlottetown, PE C1E 0C7

Phone: 902-566-3861 Fax: 902-566-3986

Website: [www.cpspei.ca](http://www.cpspei.ca)

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## *Continuing Professional Development*

*This policy has been developed to provide expectations regarding the requirement to be enrolled in a Continuing Professional Development program. As per the Regulated Health Professions Act and the Medical Practitioners Regulations all registered physicians applying to renew their registration must enroll with and meet the requirements of the Maintenance of Proficiency (Mainpro+) program of the College of Family Physicians of Canada (CFPC) or enroll with and meet the requirements of the Maintenance of Certification (MOC) program of the Royal College of Physicians and Surgeons of Canada (RCPSC).*

### **Policy:**

Physicians must meet both the minimum annual requirements and the cumulative 5-year requirements for Continuing Professional Development (CPD) for the program they are enrolled in.

Reporting completed CPD credits on an annual basis to the designated program is a requirement of satisfactory participation in a CPD program.

All physicians must report whether they have met the requirements of their designated CPD program on the College's Annual Renewal of Registration Form.

The College does not accept direct reports from the physicians regarding CPD activity to determine satisfactory participation.

The College is notified by the CFPC and the RCPSC regarding physicians who have not participated satisfactorily in their 5-year cycle.

### **Requirements for Physicians with unsatisfactory CPD**

Physicians who fail to enroll or participate satisfactorily in their designated program will be subject to the following:

- The College will contact the physician in writing with direction about next steps. Direction could include, and may not be limited to, providing written explanation for unsatisfactory participation, providing evidence of enrollment in a CPD program, contacting the program for support in developing a CPD plan and undergoing a practice assessment.
- The physician must respond in writing to the College regarding all directives within 30 days from the date of the letter from the College.

**Lack of enrollment at renewal:**

- Registration may not be renewed.

**Not meeting the minimum annual CPD requirements:**

- The physician may be required to work with their program to develop a CPD plan for the coming year.
- At the next registration renewal, the physician must provide the College with confirmation from their program that they are adhering to the developed CPD plan.

**Not meeting the 5-year cycle CPD:**

- The physician will be required to comply with their program's remediation process.
- At the next registration renewal, the physician must provide the College with confirmation from their program that they are adhering with the remediation process.

**Not meeting requirements of the CPD remediation process:**

- The physician must undergo a customized assessment at the cost to the physician.
- Depending on the results of the assessment, restrictions or conditions may be imposed as a condition of renewed registration.

A physician may request an exemption in writing from the Registrar. Examples would include strictly administrative work, restricted to surgical assist only, absences due to parental or medical leave, or retirement.

**Applicable Legislation:**

**Regulated Health Professions Act 22(2)(a)(i)**

**Medical Practitioners Regulations 7(a) and 18(a)**

**Document History:**

Approved by the Council of the College of Physicians & Surgeons of Prince Edward Island: **February 15, 2022**