



# The College of Physicians and Surgeons of Prince Edward Island

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## Administrative Medicine Registration Requirements

This policy has been developed to address the applications of those physicians who apply for registration to do Administrative Medicine only. The practice of Administrative Medicine means the review of medical documents and/or the rendering of medical opinions, which may include the gathering of the relevant information, and is based on one's medical training, knowledge, research, and experience. It should be in an area in which the physician has practised. An employer may require a physician to be registered under this limitation to render a medical opinion which is outside of the physician's practise experience. It does not include the taking of a medical history or the performance of a medical examination.

In order to be eligible to practise Administrative Medicine in PEI, the physician must be, at the time of application, eligible for registration as per the legislation. In addition, the following are necessary qualifications for this licence:

1. The physician must have a minimum of two years of active practice in Canada, or equivalent acceptable to Council.
2. The physician must not have relevant restrictions attached to their registration.
3. The physician must not have any previous disciplinary findings of misconduct, incompetence, or incapacity that, in the opinion of Council, renders the applicant unsuitable for the practice of medicine in an administrative capacity.
4. An administrative registrant must not provide direct patient care.
5. Administrative Medicine Registration is immediately cancelled upon the administrative appointment ceasing.

### Document History:

Approved by the Council: **May 13, 2013, June 20, 2013, Oct 1, 2024**