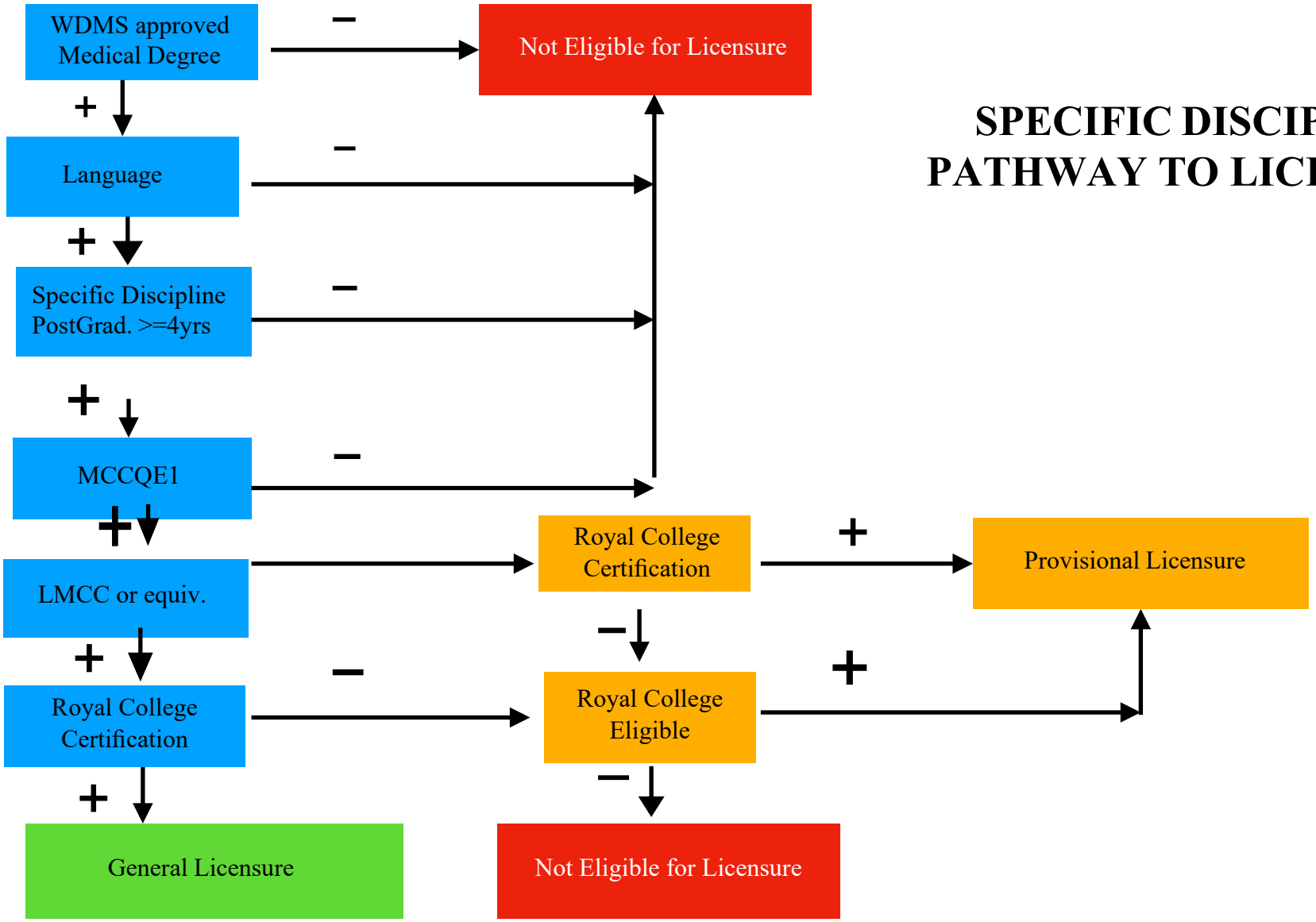
The College of Physicians & Surgeons of Prince Edward Island
14 Paramount Drive, Charlottetown, PE C1E 0C7
Ph: (902) 566-3861 / Fx: (902) 566-3986

SPECIFIC DISCIPLINE PATHWAY TO LICENSURE



Specific Discipline Licensure Application Requirements

Mandatory Requirements	
Application	To be submitted through the physiciansapply.ca website
Language Proficiency	English; As per the College's Language Proficiency policy
C.V.	Consisting of a chronological list of qualifications, professional appointments, and work experience. Indicating reason(s) for any gaps in practice history greater than 3 months and current to the date of the application.
Copy of Medical Degree	From a WDMS approved school
Copy of Certification(s)	Certification regarding the physician's Specialty from Canada or another country
Copy of Other Qualification(s)	Including but not limited to; USMLE's, ECFMG, NAC OSCE, diploma's, additional specialty training certification(s)
Copy of Medical Council of Canada results	At minimum one of the following: MCCEE, MCCQE Part I, MCCQE Part II (LMCC) or LMCC Alternatives (as per our policy)
Copy of Authorization to Work in Canada	One of the following valid documents: Canadian passport, Canadian Birth Certificate, Canadian Citizenship, Landed Immigrant Certificate, Canadian Permanent Resident card, Canadian Work Permit
Certificate(s) of Professional Conduct	Certificates of Professional Conduct – from **everywhere** you have held registration **in the past 10 years**, including Educational and locum licenses/registration. Please note that these must be sent directly to us from the originating Regulatory Authority, are only valid for 3 months from the date of issue and, if successful, must be valid on the day registration is issued.
Currency	To be considered current and to maintain currency of practice, a General, Provisional, or Special Registered physician must be engaged in clinical practice, as the most responsible physician, for at least 450 hours of the previous 3 years.
Criminal Record Check	From every Country/State they have lived in for more than 3 months in the past 10 years. These are only valid for 6 months.
Vulnerable Sector Check	If they live in Canada, a Vulnerable Sector Check. These are only valid for 6 months.
References	Names and emails of 3 physicians they worked with in the past year.
The below Mandatory Requirements are to be completed after obtaining approval for licensure	
Payment of Fees	All College required fees paid
Liability Insurance	Copy of valid proof of Professional Liability Insurance

Additional Requirements if applicable	
Copy of Complaint Document(s)	If ever the subject of a complaint with any Regulatory Authority; provide copies of the Letter(s) of Complaint, Letter(s) of Response, and Letter(s) of Conclusion.
Copy of Legal Action Document(s)	If ever the subject of a legal action, related to the practice of medicine; provide copies of the Statement(s) of Claim, Statement(s) of Defense, and Conclusion document(s).

Additional documentation and/or information may be required as deemed by The College of Physicians & Surgeons of Prince Edward Island.